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IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF ARIZONA

In Re
DEBTOR NAME,
Debtor(s).

Chapter
Case No. XX-XXXXX-SSC
ORDER APPOINTING ACCOUNTANT
FOR TRUSTEE

Upon the Application of the Trustee in the above-captioned bankruptcy proceeding, requesting that INSERT NAME OF ACCOUNTANT/FIRM serve as accountant to the Trustee and upon the verified statement filed pursuant to Rule 2014, Rules of Bankruptcy Procedure ("RBP"), and the Court being satisfied that INSERT NAME OF ACCOUNTANT/FIRM represents no adverse interest to the estate, and that INSERT NAME OF ACCOUNTANT/FIRM is a disinterested party, pursuant to 11 U.S.C. §§ 101(14) and 327, and the Court being satisfied that said employment is necessary and will be in the best interest of this estate,

IT IS ORDERED that INSERT NAME OF ACCOUNTANT/FIRM shall be employed as of INSERT DATE, the date that the application and the verified statement were filed with this Court, to serve as accountant of the Trustee subject to the terms set forth in the Application with certain qualifications set forth hereinafter.

IT IS FURTHER ORDERED that there shall be no setoff against the retainer, if the accountant has obtained a retainer, except upon appropriate application and after notice and hearing. There shall be no setoff against the retainer irrespective of the source of said retainer.

IT IS FURTHER ORDERED that at the time the accountant submits its application for approval and payment of fees and costs with the Bankruptcy Court, the accountant should comply fully with all provisions of RBP 2016, including providing the Court with a detailed billing statement attached to the application. The detailed billing statement should have the tasks performed by accountant broken down in a detailed manner so that the Court may ascertain how much time was expended on services rendered, etc.

IT IS FURTHER ORDERED that any application submitted to the Court shall not include any requests for the payment of overhead. For instance, to the extent that the accountant charges or includes overhead costs for secretarial assistance, said overhead costs should be deleted from the actual requests for costs submitted to the Bankruptcy Court.

IT IS FURTHER ORDERED that the costs to be included in the Application should constitute only the necessary and actual costs incurred by accountant; therefore, such cost items as secretarial overtime, or similar charges,

1 should not be included in the cost statements to be submitted
2 to the Bankruptcy Court for approval.

3 **IT IS FURTHER ORDERED** that if the services
4 rendered or the costs are not broken down in a detailed
5 manner with full explanation therefor, the lack of detail may
6 result in the denial of the compensation for services
7 rendered or costs requested, or in the Court requesting
8 additional information before the approval of the
9 compensation for the services rendered or costs.

10 **IT IS FURTHER ORDERED** that the accountant shall
11 only be paid compensation and have expenses reimbursed after
12 an application is filed with the Court, and after notice and
13 hearing, irrespective of the prepetition agreement that the
14 Trustee may have had with the accountant.

15 **IT IS FURTHER ORDERED** that this Order is subject
16 to reconsideration if unique circumstances so warrant.

17 DATED AND SIGNED ABOVE
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